

Tips For Entering CWHJA Shows Online

Remember - avoid long lines and save \$25 by entering online.

If you have not joined/renewed CWHJA, please click on the link below (or paste into browser) to do so now. Don't forget to record your horses as well.

<http://cwhja.com/join/join-cwhja/>

To enter a horse show on-line, find your horse show at <http://cwhja.com/cwhja-show-schedule/> and click on the link.

Please note – entry cut-off times vary by show. Please verify on each prize list and enter early!!

A few quick tips about entering on-line

- **Use the Mobile App whether you are on a phone or computer. Do not use the Legacy option.**
- First – Join CWHJA and record your horse. Be sure your show points count – Renew your membership!
- You must create an account at horseshowing.com (after you click enter online, there is a create account button on the bottom left)
- The first time you register for a show, you will need to enter a bit of information for owners/riders/trainers under people/horse
 - This information will all be saved in your profile and entering will be a breeze in the future
 - All information must be entered. If you do not know your trainer's birthday, just guess. The address can be the barn address.
 - The Biz/Farms tab is used if a business owns a horse
- There is a guide button on each page to help you.
- Then you can create your entries.
 - When looking for classes you can type in any fragment in your class name and it should come up.
- Two riders may be submitted per entry but only one horse
- You may submit multiple entries
- Purchase your show days before your first submittal. There is a one dollar per horse entry fee online. (This is a better option to the \$25 paper fee for entries completed at the show)
 - There is a minimum purchase of \$5. The extra entries are stored in your account.
 - You may also opt for a \$25 unlimited entry for the year, although count your entries first as this may not make sense given our number of shows.
 - The \$1 per entry (per show day) is a fee that is charged by the website but is worth every penny as CWHJA steps into the digital age
 - Entering your credit card only pays the horseshowing.com fee. Your horse show fees will need to be paid at the show with a check.
- To Submit your entries, you must click submit in TWO locations
 - Once under your entry and once at the bottom of the page

Registering online gets you access to the VIP line at the horse show to pick up your number

- o This line will move quickly - come pick up your number, sign your entry form, and leave a check.
- o Don't stand in line - enter online!

- **Any questions, please do not hesitate to contact Kristin at ksyeary@gmail.com. We are here to help you!**

Thank You,
The CWHJA Board